

Subapplicant information

Name of federal agency **FEMA**
 Type of submission **Application**

Bonnet Shores Fire District

130 Bonnet Shores rd
 Narragansett, RI 02882 United States

State	DUNS #	EIN #
RI	940988897	

Subapplicant type **Special Governmental District**
 Is the subapplicant subject to review by Executive Order 12372 Process? **No - Not covered**
 Is the subapplicant delinquent on any federal debt? **No**

Contact information

Subrecipient Authorized Representative (SAR)

Janice McClanaghan	Primary phone	Mailing address
mary_flynn@brown.edu		

Point(s) of contact

Janice	Primary phone	Additional	Mailing address

<p>McClanaghan Vice Chair</p> <p>jmm@rwmengineering.com</p>	<p>4012589295 Home</p> <p>Fax</p>	<p>phones 4015731525 Home</p>	<p>130 Bonnet Shores Rd Narragansett RI 02882</p>
<p>Leonard Mercier Chair, Landtrust Committee</p> <p>LenMercier@bonnetshoreslandtrust.org</p>	<p>Primary phone 4017894540 Work</p> <p>Fax</p>	<p>Additional phones 9788529550 Mobile</p>	<p>Mailing address 130 Bonnet Shores Rd Narragansett RI 02882</p>

Community

Please provide the following information. If the Congressional district number for your community does not display correctly, please contact your State NFIP coordinator.

Add Communities

Please find the community(ies) that will benefit from this mitigation activity by clicking on the Find communities button. If needed, modify the Congressional District number for each community by entering the updated number under the U.S. Congressional District column for that community. When finished, click the Continue button. NOTE: You should also notify your State NFIP coordinator so that the updated U.S. Congressional District number can be updated in the Community Information System (CIS) database.

Community name	County code	CID number	CRS community	CRS rating	U.S. Congressional District
NARRAGANSETT, TOWN OF	009	445402	Y	7	2

Please provide any additional comments below (optional).

Bonnet Shores Fire District community within the town of Narragansett, RI. Little Beach, which is the site of this application, is a Land Trust property under the Bonnet Shores Fire District.

Attachments

Filename	Date uploaded	Uploaded by	Label	Description	Action
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Mitigation plan

Please provide your plan information below.

Is the entity that will benefit from the proposed activity covered by the current FEMA approved multi-hazard mitigation plan in compliance with 44 CFR Part 201? **Yes**

Please provide any additional comments below (optional).

The Town of Narragansett has a Strategy for Reducing Risk for Natural Hazards (approved 1.7.19) that includes in their Risk Assessment Matrix Shoreline Features. While the shoreline at Little Beach in the Bonnet Shores Fire District / Land Trust is not specifically addressed, it would qualify under Item 2 in the Matrix - Shoreline Features for the town plan.

Attachments

Filename	Date uploaded	Uploaded by	Label	Description	Action
1.14.21 Haz Mit Plan - Resolution 1-7-19.doc	01/14/2021	mary_flynn@brown.edu	Mitigation Plan Attachments	No description given.	
1.14.21 Narragansett RI MIT Plan Approval (15 Jan 19).pdf	01/14/2021	mary_flynn@brown.edu	Mitigation Plan Attachments	No description given.	
1.14.21 HMP for FEMA	01/14/2021	mary_flynn@brown.edu	Mitigation Plan	No description	

Filename	Date uploaded	Uploaded by	Label	Description	Action
20190122.docx			Attachments	<i>given.</i>	

Scope of work

The project Scope of Work (SOW) identifies the eligible activity, describes what will be accomplished and explains how the mitigation activity will be implemented. The mitigation activity must be described in sufficient detail to verify the cost estimate. All activities for which funding is requested must be identified in the SOW prior to the close of the application period. FEMA has different requirements for project, planning and management cost SOWs.

Subapplication title (include type of activity and location)

A project scoping activity for the Little Beach Area of Bonnet Shores / Landtrust

Activities

Primary activity type

Develop or conduct engineering, environmental, feasibility and/or benefit cost analyses

Secondary activity type (Optional)

Geographic areas description

Little Beach shoreline of Bonnet Shores, Narragansett, RI; Plat #NS-51A

Community lifelines

Primary community lifeline

Safety and security

Primary sub-community lifeline

Community safety

Secondary community lifeline (optional)

Transportation

Secondary sub-community lifeline

Highway/roadway/motor vehicle

Tertiary community lifeline (optional)

Not applicable

Tertiary sub-community lifeline

Hazard sources

Primary hazard source

Flooding

Secondary hazard source (optional)

Infrastructure failure

Tertiary hazard source (optional)

Severe storm

How will the mitigation activity be implemented?

The activities are detailed in the attached plan.

What is the scope of work of the proposal? Will it result in a complete project application for future funding opportunities?

There is a two phase project which are explained in detail in the attachment: 1. Baseline studies; 2. Develop and evaluate conceptual alternative engineering plans for the study area.

Who will manage and complete the mitigation activity?

URI Graduate School of Oceanography

What are you doing to consider other risks in the project area?

The main risk in this area is covered by the plan we are requesting funds to assess. We will use the information gathered from the Baseline Studies and Engineering Solutions to see what can be done to protect the shoreline, the roads, and the homes in this area.

Is there an estimate for when the mitigation activity will take place?

The activity would start as soon as funding was announced, which we anticipate being by 9.1.21.

What alternatives will be considered?

nothing

Do activities being considered align with hazard mitigation plan?

Yes,

Additional comments (optional)

The detailed plan developed by John King, PhD, URI is attached.

Attachments

Filename	Date uploaded	Uploaded by	Label	Description	Action
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Filename	Date uploaded	Uploaded by	Label	Description	Action
12.21.20 Phases of a Plan for Little Beach John King PhD.pdf	12/21/2020	mary_flynn@brown.edu	Scope of Work Attachments	No description given.	
FEMA app project timeline 1.13.21.pdf	01/13/2021	mary_flynn@brown.edu	Scope of Work Attachments	No description given.	

Schedule

Specify the work schedule for the mitigation activities.

Add tasks to the schedule

Please include all tasks necessary to implement this mitigation activity; include descriptions and estimated time frames.

Task Name Topographic Mapping	Start Month 1	Task Duration (in Months) 9 months	Task Description This is detailed in the attached plan.
Task Name Bathymetry, Habitat Seagrass Mapping	Start Month 1	Task Duration (in Months) 10 months	Task Description detailed in attached plan
Task Name Circulation Pattern/ Modeling	Start Month 1	Task Duration (in Months) 12 months	Task Description detailed in attached plan

Task Name

Develop/ Evaluate
Engineering
Alternatives

Start Month

7

Task Duration**(in Months)**

8 months

Task Description

detailed in attached plan

Estimate the total duration of your proposed activities (in months).

15**Proposed project start and end dates**

Start Date

2021-08-01

End Date

2022-10-30

Budget

Budget cost estimate and management cost (optional) should directly link to your scope of work and work schedule. You must add at least one item(s) greater than \$0 for your cost estimate. Once you have added item(s) for your cost estimate, you may then add the item(s) for management cost (optional). As necessary, please adjust your federal/non-federal cost shares and add the non-federal funding source(s) you are planning to use this project. Once you have completed this section, please click the Continue button at the bottom of this page to navigate to the next section.

Add budget cost types and item(s)

Click the Add cost type button below to add cost type cost estimate and then click the Add item(s) button to add the item(s) for the cost estimate. After adding items to your cost estimate, you may then select Add cost type button again to add management costs (optional) and applicable items.

Grand total: \$69,800.00

Budget type: Non construction



Cost type: Cost estimate

\$69,800.00

Cost estimate is the line item(s) budget to support the scope of work for the execution and completion of the project. Be sure to include the cost associated with revisions/formal adoption. To add a line item, please click on the Add an item button. Click anywhere within each row or the arrow to edit or delete the line item(s).

Cost Items

▶	Item: Sonar System	\$2,800.00
▶	Item: Rental of Shanna Rose 42# vessel	\$7,500.00
▶	Item: Underwater video	\$1,200.00
▶	Item: Ponton Boat 30# vessel	\$3,600.00
▶	Item: LinDAR system	\$6,000.00
▶	Item: Graduate students	\$4,800.00
▶	Item: URI grad student-Dev/eval engin. solutions	
▶	Item: Acoustic Dopple Current Profilers	\$3,200.00
▶	Item: Sonar system	\$2,800.00
▶	Item: URI Senior Personnel	\$9,200.00
▶	Item: Lab supplies (Computer supplies)	\$500.00

▶	Item: Lab supplies (Computer supplies)	\$500.00
▶	Item: URI Technicians	\$11,000.00
▶	Item: Field supplies (fuel and expendables)	\$1,500.00
▶	Item: Grab Sampler	\$700.00
▶	Item: URI professors -Dev./eval engin. solutions	

Program income (optional)

\$9,600.00

Cost share

Cost share or matching means the portion of project costs not paid by federal funds.

Proposed federal vs. non-federal funding shares

Hazard Mitigation Assistance (HMA) funds may be used to pay up to 75% federal share of the eligible activity costs. For Building Resilient Infrastructure and communities (BRIC), small impoverished communities may be eligible for up to 90% federal share. For Flood Mitigation Assistance (FMA), and severe repetitive loss (SRL) properties may be eligible for up to 100% federal share. Repetitive loss (RL) properties may be eligible for up to 90% federal share. Flood Mitigation Assistance (FMA) and severe repetitive loss (SRL) properties may be eligible for up to 100% federal share. Repetitive loss (RL) properties may be eligible for up to 90% federal share.

	%	\$ Dollar amount
	Percentage	
Is this a small impoverished community? ⓘ This determines your federal/non-federal share ratio. No	Proposed federal share	75.00 52350.00
	Proposed non-federal share	25.00 17450.00
		Based on total budget cost: \$69,800.00

Non-federal funding sources here

That portion of the total costs of the program provided by the non-federal entity in the form of in-kind donations or cash match received from third parties or contributed by the agency. In-kind contributions must be provided and cash expended during the project period along with federal funds to satisfy the matching requirements.

Funding source	Funding amount	% Non-federal share by source
▶ Funding source: Bonnet Shores Fire District/ Landtrust		100.00%

\$17,450.00

Please provide any additional comments below (optional).

The detailed plan is attached here.

Attachments

Filename	Date uploaded	Uploaded by	Label	Description	Action
Letter to RI Emerg Management Agency01122021_0002.pdf	01/13/2021	mary_flynn@brown.edu	Budget Attachments	No description given.	
12.21.20 Phases of a Plan for Little Beach John King PhD.pdf	12/21/2020	mary_flynn@brown.edu	Budget Attachments	No description given.	

Cost-effectiveness**How was cost-effectiveness determined for this project?**

- BCA completed in FEMA's BCA toolkit
- Pre-calculated benefits
- Substantial damage in special flood hazard area
- Other BCA methodology approved by FEMA in writing
- Not applicable

What are the total project benefits? (\$)	18353800
What are the total project cost? (\$)	67000
What is the benefit-cost ratio (BCR) for the entire project?	273.93
Was sea level rise incorporated into the flood elevations in the BCA?	Yes
Were environmental benefits added to the project benefits?	Yes
Were social benefits added to the project benefits?	Yes
Does the mitigation measure incorporate nature-based solutions?	Yes

Please provide any additional comments below (optional).

This project will assess the Narragansett Bay area to develop a plan to protect the Little Beach shore line and the surrounding environment, including the homes. There are 19 homes that border this shoreline which have a total value of \$18,269,800 using the Town of Narragansett Tax Assessment (2020). The town of Narragansett had to replace approximately 1000 ft. of the town road that borders the shoreline after Hurricane Sandy at a cost of \$85,000 in 2012 (attached here). The goal is to have a beach that could be used for swimming, sunning, kayaking, and fishing.

Attachments

Filename	Date uploaded	Uploaded by	Label	Description	Action
2013 Narragansett CDBG DR Application Narrative.pdf	12/19/2020	mary_flynn@brown.edu	Cost Effectiveness Attachments	<i>No description given.</i>	

Evaluation

Is the applicant participating in the Community Rating System (CRS) ?	Yes
Select rating.	7
Is the applicant a Cooperating Technical Partner (CTP) ?	No
Was this created from a previous FEMA HMA Advance assistance / Project scoping award?	No
Has the applicant adopted building codes consistent with the international codes ?	Yes
Year of building code	2015
Please provide the building code.	RI SBC-1 2019
Have the applicant's building codes been assessed on the Building Code Effectiveness Grading Schedule (BCEGS) ?	No
Describe involvement of partners to enhance the mitigation activity outcome.	The Bonnet Shores Fire District/ Land Trust will work with the University of Rhode Island School of Oceanography to develop a plan from the information gathered from the studies of this application.
Additional comments (optional)	

Attachments

Filename	Date uploaded	Uploaded by	Label	Description	Action
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Comments & attachments

- ▶ **Community** **1 comment, 0 attachments**
- ▶ **Mitigation plan** **1 comment, 3 attachments**
- ▶ **Scope of work** **1 comment, 2 attachments**
- ▶ **Budget** **1 comment, 2 attachments**

▶ **Cost-effectiveness**

1 comment, 1 attachments

▶ **Evaluation**

0 comment, 0 attachments

Assurances and certifications

OMB number: 4040-0007, Expiration date: 02/28/2022 [View burden statement](#)

SF-424B: Assurances - Non-Construction Programs

OMB Number: 4040-0007

Expiration Date: 02/28/2022

Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107),

- which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
 8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
 9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in

- research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
 19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

OMB number: 1660-0083, Expiration date: 10/31/2021 [View burden statement](#)

Certifications regarding lobbying; Debarment, Suspension and other responsibility matters; and Drug-free workplace requirements

Content:

OMB Control Number: 1660-0083

Expiration: 10/31/2021

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying" and 28 CFR Part 17, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Federal Emergency Management Agency (FEMA) determines to award the transaction, grant, or cooperative agreement.

1. LOBBYING

As required by section 1352, Title 31 of the U.S. Code, and implemented at 44 CFR Part 18, for persons entering into a grant or cooperating agreement over \$ 100,000, as defined at 44 CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the

undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any other person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or an employee of Congress, or employee of a member of Congress in connection with this Federal Grant or cooperative agreement, the undersigned shall complete and submit Stand Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

Standard Form-LLL : 'Disclosure of Lobbying Activities' attached (This form must be attached to certification if nonappropriated funds are to be used to influence activities.)

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A.

A. The applicant certifies that it and its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- b. Have not within a three-year period preceding this application been convicted of a or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or perform a public a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c. Are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
- d. Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause of default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEE OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44 CFR Part 17, Subpart F, for grantees, as defined at 44 CFR Part 17.615 and 17.620-

A. The applicant certifies that it will continue to provide a drug-free workplace by;

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing an on-going drug free awareness program to inform employees about-
 1. The dangers of drug abuse in the workplace;
 2. The grantee's policy of maintaining a drug-free workplace;
 3. Any available drug counseling, rehabilitation, and employee assistance programs; and
 4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- c. Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);
- d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-
 1. Abide by the term of the statement; and
 2. Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring on the workplace no later than five calendar days after such convictions;
- e. Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position, title, to the applicable FEMA awarding office, i.e., regional office or FEMA office.
- f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is convicted-
 1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation act of 1973, as amended; or
 2. Requiring such an employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- g. Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, City, County, State, Zip code)

There are workplaces on file that are not identified

Sections 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for FEMA funding. States and State agencies may elect to use a state wide certification.